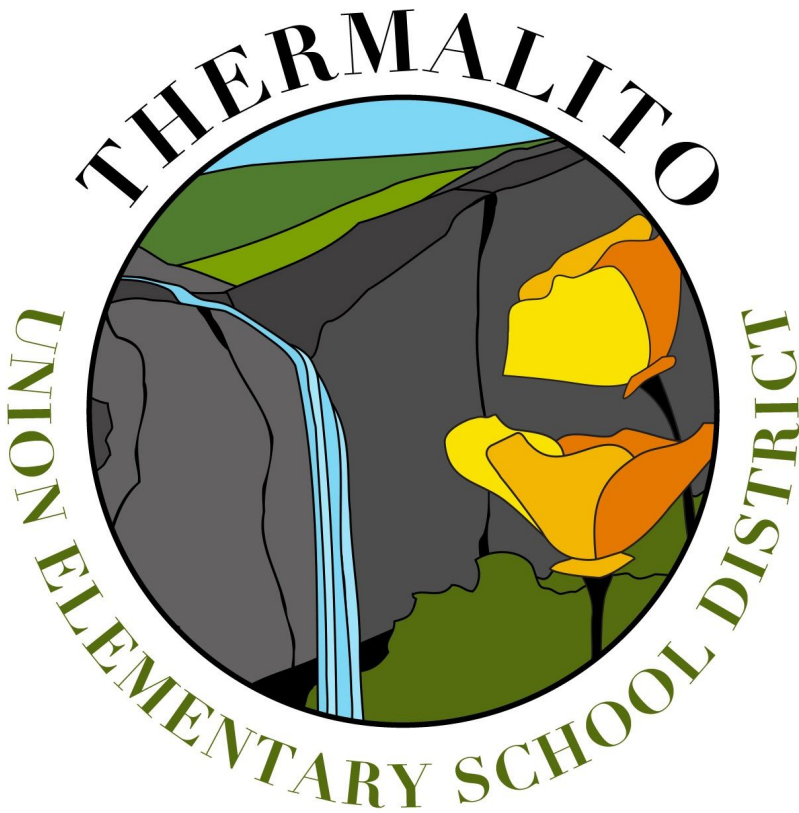


CAMPUS and SCHOOL REOPENING PLAN:

**Thermalito Union Elementary School District**



# INTRODUCTION

This plan has been formulated to help navigate the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to our schools. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC), the American Academy of Pediatrics, California Department of Public Health as well as recommendations from county and local authorities. This plan will be updated regularly based on current information.

We are excited about our return to school on November 9, 2020. Our priorities are:

1. **Safety:** Mitigating and slowing the growth of COVID-19 in the context of a return to work and school.
  - a. Cohorts: To reduce possibilities for infection, students must remain in the same space and in cohorts as small and consistent as practicable.
  - b. Hygiene: Within cohorts, we will emphasize strong hygienic practice.
  - c. Distance options: At the request of a parent or guardian, students will have the option of continuing distance learning.
2. **Presence:** Keeping campuses open regularly. We firmly believe that our core mission of providing a solid education best occurs when students are present with their teachers and each other.
3. **Growth:** Despite limitations, we want our children to continue their social, emotional and academic progress at grade level.

This document will be updated regularly. The TUESD administration will share the updated document on the school website and share significant changes to parents via Aeries, our student information system.

## TABLE OF CONTENTS

Phases .....	3
Thermalito School Schedule .....	4
General Protocols .....	5
Face Covering .....	7
Cleaning and Disinfecting .....	10
Distancing .....	12
Sports and Extracurricular activities .....	13
Training .....	14
Response to those exhibiting symptoms .....	15
Appendix A: Frequently Asked Questions - Link .....	18
Appendix B: Come to Work? Flowchart .....	18
Appendix C: - Links .....	18
TUESD Employee Daily Self Screening Agreement	
Parent/Guardian Agreement for Daily Student Screening	
Appendix D: Steps While Waiting for Results .....	19
Appendix E: Student Symptom Note .....	20
Appendix F: Agency Updates .....	21
After School - Expanded Learning Program	

## PHASES

Phase	Timing	Description
Phase 1 100% Distance Learning	August 2020	<ul style="list-style-type: none"> <li>Begin school year with distance learning for all students.</li> </ul>
Phase 2 Modified On-Campus Cohort Instruction	November 2020	<ul style="list-style-type: none"> <li>Return to modified in-person instruction in a Cohort A and Cohort B model with each cohort attending two days per week on campus.</li> <li>State and local restrictions/guidelines firmly enforced</li> </ul>
Phase 3 Traditional On-Campus Instruction with safety measures	TBD	<ul style="list-style-type: none"> <li>Expand cohort on-campus attendance with all students based on recommendations and data from applicable local and state agencies</li> <li>State and local restrictions/guidelines firmly enforced</li> </ul>
Phase 4 Traditional On-Campus Instruction - PreCOVID	TBD	<ul style="list-style-type: none"> <li>Return to Campuses in a PreCOVID format</li> </ul>

Updates to this protocol and other current information will be posted to the school community internally through email and publicly on our school's website ([www.thermalito.org](http://www.thermalito.org)).

**THERMALITO SCHOOL SCHEDULES**  
**Beginning November 9, 2020**

	Start time	Dismissal time
Nelson Avenue Middle School	7:45 am	2:22 pm
Heritage School	7:45 am	2:50 pm
Plumas Avenue Elementary School	8:36 am	3:03 pm
Poplar Avenue Elementary School	8:35 am	3:02 pm
Sierra Avenue Elementary School	8:11 am	2:41 pm

*To ensure safety measures, students cannot be on campuses prior to 10 minutes before the scheduled start time.*

*Buses will run on the Pre-COVID schedule.*

**A / B Cohorts for In-Person, On-campus Instruction**

<b>Student Cohort - A</b>	<b>Student Cohort - B</b>
<p><b>Monday and Tuesday</b> - On campus</p> <ul style="list-style-type: none"> <li>● In-person instruction on campus with teachers and peers.</li> <li>● Breakfast and lunch are served on campus.</li> </ul> <p style="text-align: center;"><b>Wednesday, Thursday and Friday</b> - Off Campus</p> <ul style="list-style-type: none"> <li>● Students connect DAILY with teachers during opening activities online and other times as designated by the teacher.</li> <li>● Students work independently on teacher assigned work.</li> </ul>	<p><b>Thursday and Friday</b> - On campus</p> <ul style="list-style-type: none"> <li>● In-person instruction on campus with teachers and peers.</li> <li>● Breakfast and lunch are served on campus.</li> </ul> <p style="text-align: center;"><b>Monday, Tuesday and Wednesday</b> - Off Campus</p> <ul style="list-style-type: none"> <li>● Students connect DAILY with teachers during opening activities online and other times as designated by the teacher.</li> <li>● Students work independently on teacher assigned work.</li> </ul>

**Food Service** - Meals will continue to be provided for the meal times that students are not on campus. Pick up times are Tuesday and Thursday 11:15am - 1:15pm at Plumas, Sierra and Nelson Schools

# GENERAL PROTOCOLS

## Social Distancing

Social distancing is an effective way to prevent the spread of COVID-19. Employees, students, parents, and visitors should practice staying the recommended minimum of six-foot distance from others and eliminating contact with others whenever possible.

- Traffic Flow – markings on the floor will mark the walking direction throughout the campuses to help maintain the social distancing requirements.
- Ad-hoc Interactions/Gatherings – Non-essential/informal meetups and visiting should be avoided.

## Student Cohorts

- All gatherings of large groups, including school assemblies, will be suspended until safe to do so. Alternatives will be substituted. The after-school program through BCOE will be limited as well.
- Students will always remain with their classmates/cohorts, including during structured recess, when practicable.
- All teachers and students are not to visit another classroom/cohort, other than specialists and intervention staff.
- Students will have a designated space solely for their use in their classrooms.
- Students will not share spaces, supplies, or work in groups as much as practicable
- Students will use restrooms at designated times, and no more students will be admitted into a restroom at a time than can be done safely.
- Any student showing signs of illness will be immediately masked (if not already) and will have their temperature taken. Students with a temperature at or above 100.4° or showing any COVID-19 symptoms will be isolated in designated “isolation space,” and sent home.

## General Measures

- TUESD has established and will continue communication with local and State authorities to determine current disease levels and control measures in our community as information is updated regularly.
  - TUESD will review and refer to, if applicable, the relevant county variance documentation. Documentation can be found [here](#).
  - TUESD is in consultation with the local county health officer and designated BCPH staff, who are best positioned to monitor and provide advice on local conditions and outbreaks among students and/or staff.
    - Robert S. Bernstein, MD, PhD, MPH, FACPM  
202 Mira Loma Drive Oroville, CA 95965  
[RBernstein@buttecounty.net](mailto:RBernstein@buttecounty.net)  
FAX (530) 538-2164  
Butte County COVID-19 Call Center: 8am-5pm, Mon-Fri **530-552-3050**

- TUESD is working in collaboration with other schools and school partners in our County, including the [Butte County Office of Education](#).
- TUESD is regularly reviewing updated guidance from state and national agencies, including the [California Department of Public Health](#), [California Department of Education](#), and [Centers for Disease Control and Prevention](#).

## **TUESD is Promoting Healthy Hygiene Practices**

The health and safety of our students, staff, and families is of the utmost importance. When the 2020-2021 school year returns to modified and/or full on-campus instruction, school will look much different than previous years due to the new health and safety measures. This plan to reopen our school is based on current guidance from the California Department of Public Health and Butte County Public Health and will be updated as conditions warrant.

- TUESD will teach and reinforce [washing hands](#), avoiding [contact with one's eyes, nose, and mouth](#), and [covering coughs and sneezes](#) among students and staff.
  - TUESD will teach students and remind staff to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
  - TUESD will establish routines to ensure students and staff regularly and frequently practice hand hygiene at staggered intervals throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation; and before and after using the restroom. TUESD will use signage to help remind of this important practice: [Key times to wash your hands](#) [Did you wash your hands?](#)
  - Students and staff will wash their hands for 20 seconds with soap and water, rubbing thoroughly after application. Soap products marketed as “antimicrobial” are not necessary or recommended.
  - TUESD staff will model and practice hand washing.
  - TUESD students and staff will use hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry.
  - Ethyl alcohol-based hand sanitizers (containing at least 60% ethanol) are preferred and will be used when there is the potential of unsupervised use by children.
    - Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin.
    - TUESD will not use hand sanitizers that may contain methanol which can be hazardous when ingested or absorbed.
  - Children under age 9 will only use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- TUESD has equipped classrooms with hand sanitizing stations throughout the entire district.
- TUESD will develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- TUESD has adequate supplies to support healthy hygiene behaviors, including soap, tissues, face coverings, and hand sanitizers with at least 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.

- Information contained in the [CDPH Guidance for the Use of Face Coverings](#) will be provided to staff and families, which discusses the circumstances in which face coverings must be worn and the exemptions, as well as any policies, work rules, and practices the employer has adopted to ensure the use of face coverings.
- TUESD recognizes that employers must provide and ensure staff use face coverings in accordance with CDPH guidelines and all required protective equipment.
- The California Governor’s Office of Emergency Services (CalOES) and the Department of Public Health (CDPH) are and will be working to support procurement and distribution of face coverings and personal protective equipment. Additional information can be found [here](#).
- TUESD will recommend that all students and staff [be immunized this fall season against influenza](#), unless contraindicated by personal medical conditions, to help:
  - Protect the school community
  - Reduce demands on health care facilities
  - Decrease illnesses that cannot be readily distinguished from COVID-19 and would therefore trigger extensive measures from the school and public health authorities.

## Face Coverings

- In accordance with [CDPH guidance](#), face coverings **are required to be worn by everyone on campus** unless a person is exempt as explained in the [guidelines](#) or as stated below with regards to our expectations of students.
  - TUESD applicable examples of these exemptions are below:
    - Persons younger than two years old. These very young children must not wear a face covering because of the risk of suffocation.
    - Persons with a physician certified medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
    - Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
    - Persons who are engaged in outdoor work or recreation such as walking, bicycling, or running when they can maintain a distance of at least six feet from others.
    - **Note:** Persons exempted from wearing a face covering due to a medical condition who are employed at TUESD should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it. This should be discussed with the person’s physician and documentation may be asked to be provided.
    - Employees and students are encouraged to bring and wear their personal face covering from home. Because this may not always be possible, TUESD will provide face coverings as needed.
    - Those [exempt](#) from wearing a face covering shall provide a written medical exemption signed by a physician licensed to practice in the State of California. [Medical Exemption](#) forms are available at school sites.



- All visitors to TUESD shall be required to wear face coverings while on campus unless exempt. If exempt, visitors must contact the school principal before arriving to arrange for proper precautions based on the needs of the individual.
- TUESD will teach and reinforce use of [face coverings](#), or in limited instances, face shields.
- Students and staff will be frequently reminded not to touch the face covering and to [wash their hands](#) frequently. Opportunities will be created, and routines will be established to ensure this takes place.
- Information will be provided to all staff and families at TUESD on [proper use, removal, and washing of cloth face coverings](#).
- Appropriate staff has been trained on how people who are exempted from wearing a face covering will be addressed. These exempted individuals are to be directed to call and speak with the principal before arriving on campus to discuss their needs and safest options available for all involved to help prevent the spread of COVID-19 via respiratory droplets not contained by a face covering.
- Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.
- A cloth face covering, or face shield should be removed for meals, snacks, naptime, or outdoor recreation, or when it needs to be replaced. When a cloth face covering is temporarily removed, it will be placed in a clean paper bag (marked with the student's name and date) until it needs to be put on again.
- To comply with this guidance, TUESD must EXCLUDE students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. TUESD will provide face coverings to students who inadvertently fail to bring one to school to prevent unnecessary exclusions. TUESD will offer alternative educational opportunities for students who are excluded from campus.

## Staff

- All TUESD staff must use face covering in accordance with [CDPH guidelines](#) unless Cal/OSHA standards require respiratory protection.
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons, (i.e. communicating or assisting young children or those with special needs) a face shield can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others, to the extent practicable. Staff must return to wearing a face covering outside of the classroom.
- Workers or other persons handling or serving food must use gloves in addition to face coverings. TUESD will consider where disposable glove use may be helpful to supplement frequent handwashing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items.

## TUESD is Ensuring Teacher and Staff Safety

- Because TUESD realizes that physical distancing and wearing face coverings are critical to reducing transmission of COVID-19 between adults,
  - TUESD staff will use face coverings in accordance with CDPH guidelines and Cal/OSHA standards.
  - TUESD staff will maintain physical distancing of at least 6 feet from each other when practicable.
- TUESD will support staff who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as telework, where appropriate, or teaching in a virtual learning or independent study context.
- TUESD has and will continue to conduct all staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge.
- TUESD will minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.
- Staff has been provided with information on [COVID-19](#), including [preventing the spread and who is especially vulnerable](#)
- Staff has been trained on the importance of not coming to work if they have a **new**, persistent cough, fever (>100.3), difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, congestion or runny nose, nausea or vomiting, or diarrhea or if they or someone they had contact with has been diagnosed with COVID-19.
- Staff has been trained they may return to work after a COVID-19 diagnosis when they meet [CDC criteria to discontinue home isolation](#), which includes 10 days since symptom onset, 24 hours of no fever without the use of fever-reducing medications, overall symptom improvement and release from home isolation provided by Butte County Public Health.
- TUESD has implemented procedures for daily symptom monitoring for staff
  - Staff are expected to self-screen for symptoms of COVID-19 at home daily before coming to the workplace (including temperature and symptom checks using [CDC guidelines](#)). If symptoms and/or temperature are present, staff is required to stay home and report via a phone call to their principal.

## TUESD is Intensifying Cleaning, Disinfecting and Ventilation

The safety of employees and students at TUESD is the priority. Our schools have been completely cleaned and disinfected and will continue to adhere to all necessary safety precautions.

- Drinking fountain use will be suspended until further notice. Staff and students shall bring their own reusable water bottles and fill them using the bottle filling stations.
- Staff shall [clean and disinfect](#) frequently-touched surfaces (door handles, light switches, sink handles, bathroom surfaces, tables, student desks, chairs) at school at least daily, and as practicable frequently throughout the day by trained custodial staff.
- TUESD Buses will be thoroughly cleaned and disinfected daily. TUESD Drivers will provide disinfection of frequently touched surfaces between routes during the day. Each bus is equipped with extra unused face coverings for students who may have inadvertently failed to bring one. **All students riding the buses will be required to wear a face covering.**
- All shared equipment and touchable surfaces are cleaned and sanitized between each use as practicable.
- Entrances and exits are equipped with proper sanitation products, including alcohol-based hand sanitizer and/or sanitizing wipes.
- Hand washing facilities will always stay operational and stocked, and additional soap, paper towels, and hand sanitizer are supplied when needed.
- Sanitizing supplies are provided to promote employees' personal hygiene. This may include tissues, no-touch trash cans, hand soap, adequate time for handwashing, alcohol-based hand sanitizers, disinfectants, gloves, and disposable towels.
- TUESD will limit use and sharing of objects and equipment, such as toys, games, art supplies and playground equipment to the extent practicable.
- Cleaning products are used that meet the Environmental Protection Agency (EPA)'s- approved for use against COVID-19. [TUESD product list](#).
  - To [reduce the risk of asthma](#) and other health effects related to disinfecting, TUESD will select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
  - TUESD will avoid products that contain peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
  - TUESD will follow label directions for appropriate dilution rates and contact times, and provide workers training on the chemical hazards, manufacturer's directions, Cal/OSHA requirements for safe use, and as applicable and as required by the Healthy Schools Act.
  - Custodial staff and any other workers who clean and disinfect the school site will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products will be kept out of children's reach and stored in a space with restricted access.

- TUESD will establish a cleaning and disinfecting schedule to avoid both under- and over-use of cleaning products

Category	Area	Frequency
Workspaces	Classrooms, offices	At least daily and as practicable frequently throughout the day
Appliances	Refrigerators, microwaves, coffee machines	At least daily and as practicable frequently throughout the day
Electronic equipment	Copy machines, shared computer monitors, televisions, telephones, keyboards	At least daily and as practicable frequently throughout the day
General used objects	Handles, light switches, sinks, restrooms	At least daily and as practicable more frequently throughout the day
Common areas	Cafeteria, library, gyms, common areas	At the end of each use/day, between groups

- TUESD will ensure proper ventilation during cleaning and disinfecting. TUESD will introduce fresh outdoor air as much as possible, for example, by opening windows and doors where practicable. When cleaning, TUESD will air out the space before children arrive; TUESD plans to do thorough cleaning when children are not present. When using air conditioning, TUESD will use the setting that brings in outside air. TUESD will replace and check air filters and filtration systems to ensure optimal air quality.
  - TUESD recognizes that if opening windows and/or doors poses a safety or health risk (e.g., by allowing pollen or smoke-laden air in or exacerbating asthma symptoms) to persons using the facility it should consider alternatives. For example, maximize central air filtration for HVAC systems (targeted filter rating of at least MERV 13).
- TUESD is installing Ion air scrubbers in each classroom's HVAC system.

## **TUESD is Implementing Distancing Inside and Outside the Classrooms**

### **Arrival and Departure**

- Realizing that the more interactions and the longer the interaction times, the higher the risk of COVID-19 transmission, TUESD will minimize contact at school between students, staff, families and the community at the beginning and end of the school day.
- TUESD is using our pre-covid start and end times to minimize scheduling challenges for families. Students are expected to exit their vehicles with face coverings in place and will be directed by awaiting staff and principal to head directly to their classrooms.
- TUESD has designated routes for entry and exit and is using as many entrances as feasible. TUESD will limit direct contact with others as much as practical.

### **Classroom Space**

- TUESD recognizes the importance of keeping students and staff in cohorts. To reduce possibilities for infection, students must remain in the same space and in cohorts as small and consistent as practicable, including for recess and lunch. TUESD will keep the same students and teacher or staff with each group, to the greatest extent practical.
- TUESD plans to prioritize the use and maximization of outdoor space for activities where practical.
- TUESD will minimize movement of students and teachers or staff as much as practical.
- TUESD is maximizing the space between seating and desks. Teachers and other staff desks are distanced at least six feet away from student desks, where practical. Desks are arranged in a way that promotes distancing and minimizes face-to-face contact.
- TUESD has rearranged furniture and play spaces to maintain separation and proper social distancing, when practicable.
- Staff has developed instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are only permitted within state and local guidelines.

### **Non-Classroom Spaces**

- TUESD will limit nonessential visitors, volunteers and activities involving other groups at the same time.
- TUESD will limit communal activities, stagger use of spaces, properly space occupants and disinfect in between uses as practical.
- TUESD will use outdoor space, weather permitting for instruction as often as practical.
- TUESD will minimize congregate movement through hallways as much as practicable. In secondary schools or in situations where students have individualized schedules, TUESD will reduce mixing among cohorts to minimize contact to the extent practicable.

- TUESD will create visual guidelines on the floor that students can follow to enable physical distancing while moving about with their designated cohorts.
- Students will eat lunch with their designated cohorts in classrooms or outdoors. If the cafeteria must be used, students will be in their cohort groups with physical distancing maintained. Lunch will be provided by TUESD, or students may bring food from home. No sharing of foods and utensils will be allowed.
- Recess activities will be held in separated areas designated by cohort.

## Sports and Extracurricular Activities

- All sports, assemblies, field trips and other activities that require close contact or that would promote congregating are not permitted at this time.
- Physical education at TUESD will only be permitted when the following can be maintained:
  - Physical distancing of at least six feet, when practical.
  - A stable cohort, such as a class, that limits the risks of transmission (see [CDC Guidance on Schools and Cohorting](#)).
  - Activity can take place outside to the maximum extent practicable
- For sports that cannot be conducted with sufficient distancing or cohorting, only physical conditioning and training is permitted and ONLY where physical distancing can be maintained. Conditioning and training should focus on individual skill building (e.g., running drills and body weight resistance training) and should take place outside, where practical.
- TUESD will avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID-19 spread.
- Consistent with guidance for gyms and fitness facilities, cloth face coverings must be worn during indoor physical conditioning and training or physical education classes. Activities that require heavy exertion should be conducted outside in a physically distanced manner without face coverings. Activities conducted inside should be those that do not require heavy exertion and can be done with a face covering. Players should take a break from exercise if any difficulty in breathing is noted and should change their mask or face covering if it becomes wet and sticks to the player's face and obstructs breathing. Masks that restrict airflow under heavy exertion (such as N-95 masks) are not advised for exercise.
- TUESD will provide information to parents or guardians regarding this and related guidance, along with the safety measures that will be in place in these settings with which parents or guardians must comply.
- TUESD recognizes that activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted until further guidance is provided by the state.

## TUESD is Limiting Sharing

- TUESD will keep each child's belongings separated and ask that belongings are taken home each day to be cleaned.
- TUESD will provide basic school supplies such as pencils, paper, crayons, scissors and glue for each student.

- Students will not be sharing electronic devices, clothing, toys, books, and other games or learning aids, as much as practicable. When sharing occurs items will be cleaned and disinfected between uses and students will clean hands.

## **TUESD is Training All Staff and Educating Our Families**

- TUESD staff will meet with their site principals before the reopening of in-person instruction on November 9th to discuss and train on the protocols necessary to open school under the new plan. All trainings will be conducted to ensure facial coverings are worn and a minimum of six-foot distancing is always maintained and if possible, shall be conducted virtually.
- Employees have been trained on the following topics:
  - Information from the [Centers for Disease Control and Prevention](#) (CDC) on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
  - Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
  - The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
  - The importance of seeking medical attention if an employees' symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.
  - The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or handwashing station, per CDC guidelines).
  - Manufacturer's directions and Cal/OSHA requirements for safe use of personal hygiene and cleaning products.
  - The importance of physical distancing, both at work and off-work time (see Physical Distancing section above).
  - Proper use of face coverings
- **See Appendix B: Come to Work Flowchart**

## **TUESD will Check for Signs and Symptoms of COVID-19**

- There will be no discrimination against anyone who has symptoms or tests positive for COVID-19. TUESD will educate its students, families and staff that those who become infected with COVID-19 are not negligent and should be treated as anyone would be with a communicable disease (such as the flu) which is with compassion and understanding. We will reinforce this in our modeling and caring for students and their families.
- TUESD will actively encourage staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home. As with any illness and especially with COVID-19, TUESD has policies in place that encourage sick staff and students to stay at home without fear of reprisal, and TUESD will ensure staff, students and students' families are frequently reminded of this.



- TUESD has informed families that they must conduct a symptom screening of their student(s) before they leave from home for school. Anyone showing symptoms of illness shall remain home. See Appendix C
- TUESD has readily available and encourages the use of alcohol-based hand sanitizer and soap and water where sinks are available.
- TUESD will document/track incidents of possible exposure and notify Butte County Public Health officials, staff and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records. Additional guidance can be found [here](#). The TUESD principal is the designated staff liaison and will serve a coordinating role to ensure prompt and responsible notification.
- If a student is exhibiting symptoms of COVID-19, health office staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card.
- TUESD will remain alert and monitor staff and students throughout the day for signs of illness; students and staff with a fever of  $>100.3$ , cough or other COVID-19 symptoms will be masked (if not already wearing a face covering), isolated in a designated isolation room and sent home.
- TUESD does not have policies that penalize students and families for missing class due to illness.
- **See Appendix C: Agreements of Self-Screening (Staff and Parent/Guardian)**

## When a Staff Member, Child or Visitor Becomes Sick

- An isolation room/space (separate from others) has been identified at each site to separate anyone who becomes ill while at school with COVID-19 symptoms.
- When students or staff exhibit COVID-19 symptoms at school, they should immediately be required to wear a face covering (if not already) and be required to wait in the designated isolation area until they can be transported home or to a healthcare facility. TUESD will immediately contact parents and/or designated guardians for prompt pick up and recommend they follow up with their physician and consider COVID-19 testing. COVID-19 symptoms:
  - Fever ( $>100.3$ ), new persistent cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, fatigue, muscle pain, headache, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, new loss of taste or smell.
- For serious injury or illness, TUESD will call 9-1-1 without delay. Reasons to seek medical attention include: COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's webpage](#).
- TUESD will notify BCPH immediately of any positive case of COVID-19, and exposed staff and families as relevant while maintaining confidentiality as required by state and federal laws. Additional guidance can be found [here](#).
- TUESD will close off areas used by any individual suspected of being infected with the virus that causes COVID-19 and will not use the area before cleaning and disinfection. To reduce risk of exposure, TUESD will wait 24 hours before [cleaning and disinfecting](#). If it is not possible to wait 24 hours, TUESD will wait as long as practical. TUESD will ensure a [safe and correct application](#) of disinfectants using personal protective equipment and ventilation recommended for cleaning. Disinfectant products will be kept away from students.



- TUESD will advise sick staff members and students **not to return** until they have met [CDC criteria to discontinue home isolation](#), including at least 24 hours with no fever, symptoms have improved and at least 10 days since symptoms first appeared. Further guidance from CDPH on when to return to school or work can be found [here](#).
- TUESD ensures that students, including students with disabilities, will have access to instruction when out of class, as required by federal and state law.
- TUESD will provide distance learning opportunities to students while they are away from school due to COVID-19 (if they are not so sick that they cannot participate).
- TUESD will implement the necessary processes and protocols if our school has an outbreak, in accordance with [CDPH guidelines](#) which contain detailed recommendations for establishing a plan to identify cases, communicating with staff and other exposed persons, and conducting and assisting with contact tracing.
- TUESD will update protocols as needed to prevent further cases.

## Testing of Students and Staff for COVID-19

- Once schools are reopened to at least some in-person instruction, CDPH recommends that surveillance testing be implemented based on the local disease trends. If epidemiological data indicates concern for increasing community transmission, schools should increase testing of staff to detect potential cases as lab testing capacity allows.
- School staff are essential workers, and staff includes teachers, paraprofessionals, cafeteria workers, janitors, bus drivers, or any other school employee that may have contact with students or other staff. School districts and schools shall test staff periodically, as testing capacity permits and as practicable.
  - Examples of recommended frequency include testing all staff over 2 months, where 25% of staff are tested every 2 weeks, or 50% every month to rotate testing of all staff over time.
- **See Appendix D for Steps to Take While Waiting for Results**
- **See Appendix E for Student COVID-19 Symptom Note**

## Response to COVID-19 Positive Case

- Butte County Public Health (BCPH) shall be notified by the District Nurse or designee of all positive COVID-19 cases.
- District Nurse or designee will communicate and interview the positive case and work with BCPH to determine all close contacts
  - Close contact is generally defined as persons within 6ft for longer than 15 minutes regardless of mask usage (15 minutes is cumulative)
  - A list of determined close-contact names and phone numbers will be created and submitted to BCPH.

- In accordance with CDPH and [BCPH guidance](#), if an employee or student is diagnosed with COVID-19, BCPH officials will provide assistance to TUESD in the assessment of potential worksite exposures, and any recommended testing, quarantine, or isolation instructions.
- TUESD employees and families shall notify our District Nurse, Vicky Caporale, of positive COVID-19 cases and contact her with concerns of possible exposures. Vicky Caporale 530-282-5559 [vcaporale@thermlito.org](mailto:vcaporale@thermlito.org).
- Butte County COVID-19 Call Center: 530-552-3050

## Protocols for COVID-19 Outbreak and Triggers for Switching to Distance Learning

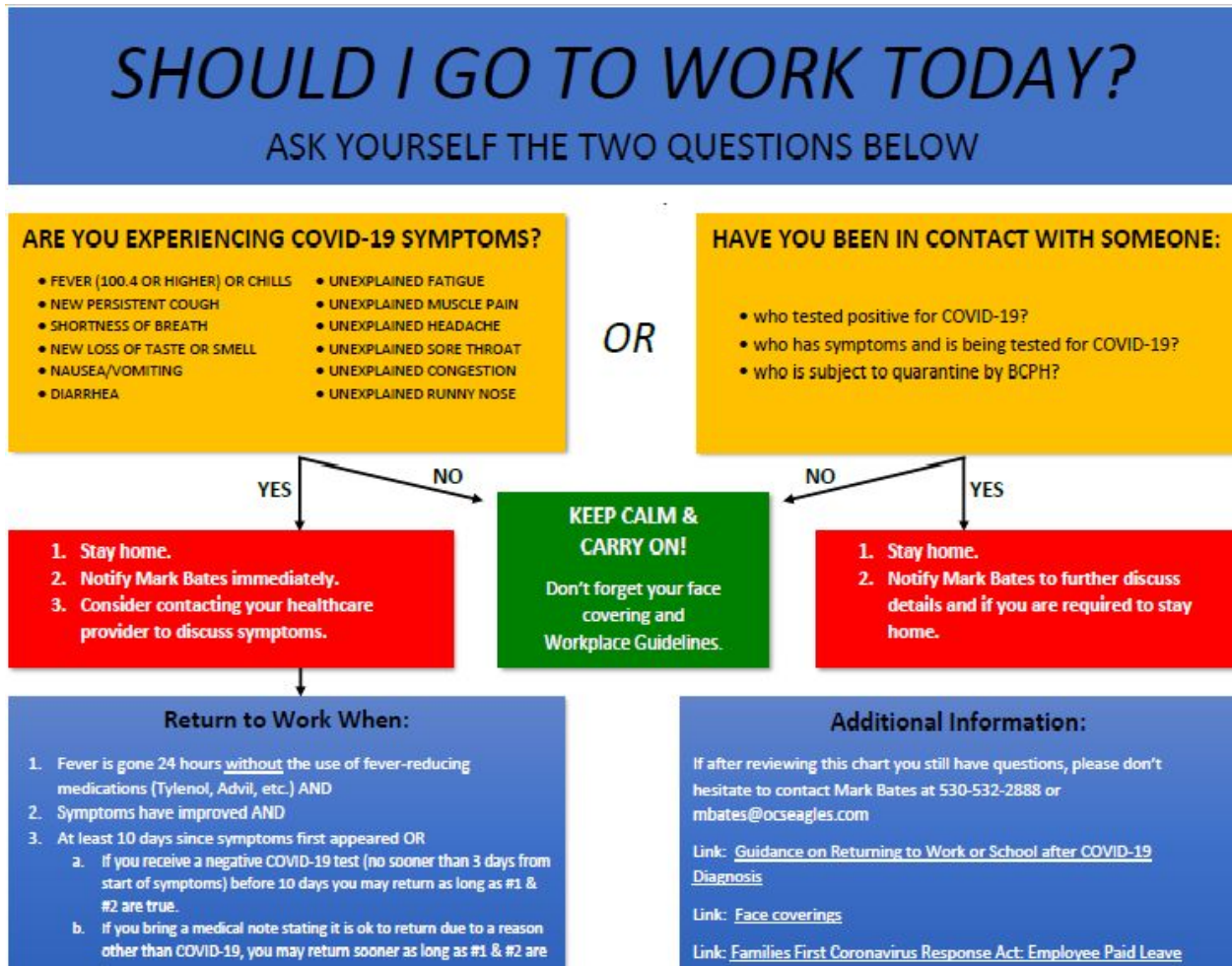
- In accordance with [CDPH guidance](#), school closure may be appropriate when at least 5 percent of the total school community (teachers/student/staff) has an active case within a 14-day period. TUESD will work closely with BCPH to determine if school closure is appropriate.
- The BCPH Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.
  - If a school is closed, it may typically reopen for in-person learning after 14 days and the following have occurred:
    - Cleaning and disinfection
    - BCPH investigation and consultation

The person(s) responsible for implementation of this Plan is:

<u>Gregory Blake</u>	<u>Superintendent</u>	<u>530-538-2900</u>	<u>gblake@thermalito.org</u>
Name	Title	Phone	Email

**APPENDIX A - Link: [Frequently Asked Questions](#)**

**APPENDIX B: COME TO WORK FLOWCHART**



**APPENDIX C - Links:**

**[TUESD Employee Daily Self Screening Agreement](#)**

**[Parent/Guardian Agreement for Daily Student Screening](#)**

# APPENDIX D: STEPS TO TAKE WHILE WAITING FOR RESULTS

## 3 Key Steps to Take While Waiting for Your COVID-19 Test Result

To help stop the spread of COVID-19, take these 3 key steps NOW while waiting for your test results:

### 1 Stay home and monitor your health.

Stay home and monitor your health to help protect your friends, family, and others from possibly getting COVID-19 from you.

#### Stay home and away from others:

- If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19, such as older adults and people with other medical conditions.
- If you have been in contact with someone with COVID-19, stay home and away from others for 14 days after your last contact with that person.
- If you have a fever, cough or other symptoms of COVID-19, stay home and away from others (except to get medical care).



#### Monitor your health:

- Watch for fever, cough, shortness of breath, or other symptoms of COVID-19. Remember, symptoms may appear 2-14 days after exposure to COVID-19 and can include:
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Tiredness
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea



### 2 Think about the people you have recently been around.

If you are diagnosed with COVID-19, a public health worker may call you to check on your health, discuss who you have been around, and ask where you spent time while you may have been able to spread COVID-19 to others. While you wait for your COVID-19 test result, think about everyone you have been around recently. This will be important information to give health workers if your test is positive.

**Complete the information on the back of this page to help you remember everyone you have been around.**

### 3 Answer the phone call from the health department.

If a public health worker calls you, answer the call to help slow the spread of COVID-19 in your community.

- Discussions with health department staff are **confidential**. This means that your personal and medical information will be kept private and only shared with those who may need to know, like your health care provider.
- Your name will not be shared with those you came in contact with. The health department will only notify people you were in close contact with (within 6 feet for more than 15 minutes) that they might have been exposed to COVID-19.




03/18/21 4 02/20/20

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)



# APPENDIX E: STUDENT COVID-19 SYMPTOM NOTE



Thermalito Union Elementary School District

## Student COVID-19 Symptom Note

Date: \_\_\_\_\_

Dear Parent/Caregiver,

Your child, \_\_\_\_\_

has the following symptoms that could indicate COVID-19 (please check all that apply):

One or more:	Two or more:
<input type="checkbox"/> Fever (Oral temp: _____) <input type="checkbox"/> New, persistent cough <input type="checkbox"/> Shortness of breath/difficulty breathing <input type="checkbox"/> Severe headache <input type="checkbox"/> Sore throat <input type="checkbox"/> Diarrhea <input type="checkbox"/> Nausea and/or Vomiting <input type="checkbox"/> New loss of taste or smell	<input type="checkbox"/> Chills/shaking <input type="checkbox"/> Congestion/runny nose <input type="checkbox"/> Fatigue (unexplained) <input type="checkbox"/> Muscle pain/body aches

To ensure the health and safety of all TUESD students and staff, your child cannot return to school until he/she meets one of the three following criteria:


1. He/she receives a negative COVID-19 test (must be a PCR test) and is otherwise well enough to return to school... **OR**
2. A healthcare provider has seen him/her and documented a reason for the symptoms other than COVID-19 (for example an ear infection) **OR**
3. All are true: 1) at least 10 days since the start of symptoms have passed **AND** 2) fever free without medications for 24 hours **AND** 3) symptoms are better
  - 10 days return to school date: \_\_\_\_\_

If your child is diagnosed with COVID-19, notify the school **IMMEDIATELY** and he/she should remain home until all of the following are true:

1. It has been at least 10 days since he/she first developed symptoms **AND**
2. He/she has been fever-free off anti-fever medications (ex: Tylenol, Ibuprofen) for 1 day (24 full hours) **AND**
3. Symptoms are improving **AND**
4. You obtain a letter from a healthcare provider stating he/she can return to school.

Please contact the Health Office with any questions. We hope your child feels better soon!

Rev. 10.16.20



## APPENDIX F: AGENCY UPDATES

### After School - Expanded Learning Program

If you have any questions about our afterschool programs, please contact the After School Program Coordinator listed for your school site below.

- Poplar Avenue Elementary - Nora Hendricks - 530-370-9091 or ehendricks@bcoe.org
- Sierra Avenue Elementary - Emily Jones - 530-370-7381 or ejones@bcoe.org
- Plumas Avenue Elementary - Meng Hang - 530-370-7110 or mhang@bcoe.org
- Nelson Avenue Middle School- Jean Hengel - 530-990-6410 or jhengel@bcoe.org

Resourced information:

- [CDC Portal Page for K-12 Education](#)
- [CDC School Decision Tree](#)
- [CDC Guidance for Cleaning and Disinfecting](#)
- [CDC School Signage](#)
- [California Department of Public Health COVID-19 Update Portal](#)
  - [CDPH Guidance for Schools \(last updated 8/3/2020\)](#)
- <https://www.buttecounty.net/ph/COVID19/Schools>
- <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyDataTable.aspx>
- <https://files.covid19.ca.gov/pdf/guidance-schools.pdf>
- <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Schools-FAQ.aspx#>
- <https://www.buttecounty.net/Portals/21/COVID-19/COVIDTestingLocations.pdf?ver=2020-06-26-092239-917>
- <https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>
- <https://www.cdph.ca.gov/Pages/LocalHealthServicesAndOffices.aspx#>
- <https://files.covid19.ca.gov/pdf/guidance-schools-cohort-FAQ.pdf>